

Ben Franklin PTO Homeroom Volunteer Request

2018-2019 School Year

****YOU MUST HAVE YOUR CLEARANCES TO BE CONSIDERED FOR EITHER OF THESE ROLES.****

More information on how to obtain your clearances can be found on the homepage of bpsd.org

The PTO is looking for a Homeroom Volunteer Coordinator and Book -It Coordinator for each classroom. Both positions are a fun and easy way to be active in your student's school!

Homeroom Volunteer Coordinator Description-The Homeroom Volunteer Coordinator is responsible for planning the three school-wide parties for your student's classroom. The dates for the parties this year are: Halloween on October 31st, Holiday on December 22nd, and Valentine's Day on February 14th.

This person is asked to gather the names and assign roles for each volunteer spot at each holiday party. Keep in mind that this person does not need to plan the parties alone, but rather to delegate and coordinate. Homeroom Volunteer Coordinators are not required to be present at all parties, but are to ensure the volunteers are gathered and the party is planned with a designated leader.

Book It Coordinator Description-The Book It program is a reading program sponsored by the PTO to encourage our students to read! The coordinator must be available during the school hours to read to your student's classroom at designated times. (The times are arranged between you and the classroom teacher.)

Please return the bottom portion of this form to the PTO mailbox by Friday, August 31st to be considered for a position. Names will be randomly selected for each room and coordinator names will be posted on our website by September 7th. If you are selected, more details for the coordinator positions will be distributed and explained at a later date.

You may submit a request for one or both positions, however, if selected you will only be able to fulfill one position.

Homeroom / Book- It Volunteer Coordinator Request

Your Name _____

Student's Name _____

Room Number (include AM/PM Kindergarten) _____

Phone Number _____

Email address _____

I HAVE RECEIVED MY APPROVAL FROM THE DISTRICT TO BE A VOLUNTEER _____

I AM INTERESTED IN BEING A HOMEROOM COORDINATOR _____

I AM INTERESTED IN BEING A BOOK IT COORDINATOR _____